

FBCA VOLUNTEER – CODE OF CONDUCT

The Fanny Bay Community Association (FBCA) Board values the contributions and opinions of all its volunteers. All volunteers are expected to engage in candid and honest dialogue with respect for each other's differences. Everyone is encouraged to speak openly without fear of censure. All volunteers should commit to ethical, business-like, and lawful conduct, including proper use of authority and appropriate decorum. The community supports the FBCA because they trust the Board and volunteers to be good stewards of FBCA resources, and to uphold rigorous standards of conduct.

Therefore, as an FBCA volunteer, I commit to the following:

1. I will uphold the mission, constitution, and bylaws of the FBCA.
2. I will make every effort to attend the event or activity or committee for which I have volunteered, and will inform the appropriate liaison person if unable to do so.
3. I will be balanced in my effort to understand other volunteers' points of view and to make my own views understood.
4. When a decision has been made by the pertinent volunteer group (*the group*), I will accept and support the decision regardless of my personal views on the decision.
5. I will represent or interpret the decisions of the group and the reasons for its decisions accurately and fully.
6. When I am authorized to represent the FBCA in or on any media, I will act in a professional manner, and not engage in any action or conduct or make any comment, gesture, or contact which a reasonable person would regard as likely to cause offence or humiliation to anyone.
7. I will respect and protect the confidentiality appropriate to issues of a sensitive nature which are discussed by the group.
8. I will not use confidential information for personal gain.
9. I will disclose to the group fully and promptly any material conflict of interest or perceived material conflict of interest I may have on any issue or item under discussion by the group.
10. I will report to the group liaison person in a timely manner any accidents, incidents, and hazards I see, or am made aware of, in the Hall or on the grounds, so that appropriate action is taken as soon as possible.

Approved 27 February 2025

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Printed Name of Volunteer	Signature	Date

NOTE: GROUPS OF VOLUNTEERS attending single activity/event MAY SIGN ON BACK OF PAGE