FBCA Board Meeting Minutes

February 27, 2025 7:00 pm in person at Fanny Bay Hall

1. Meeting called to order at 7:02 pm
2. Attendance: Alaine, ~~Dominique~~, Judy, Kathryn, Lesley, ~~Melanie~~, ~~Nancy~~, Neville, Susannah, Tammy, Teresa
3. Absent/Regrets: Dominique, Melanie
4. Approval of Consent Agenda, including: Volunteer Code of Conduct and minutes of January 27, 2025. Moved Lesley. Carried
5. Approval of Agenda as amended, with addition of In-Camera Discussion and possible flag purchase. Moved Kathryn. Carried.

Business

Meeting went in/out of camera.

1. FBCA as Charitable Organization vs. Not-for-profit Moved Tammy 1) that FBCA remains a charitable organization and 2) that we use Option 1: Issue Tax Receipts for Donations $25 or more. Action: Board Manual to remove all references to not-for-profit. Susannah will advise Erna.
2. Board approval of 2025 AGM date –Moved Susannah that the AGM be held May 15, 2025. Carried.
3. Board approval for Flyer Editor Recognition. Moved Tammy that we recognize Wendy Keating with a card and $50 gift certificate. Carried. Action: Teresa will purchase the gift certificate.
4. Board approval to purchase a Floor Scrubber. Moved Alaine to purchase a Floor Scrubber for the Hall. Carried. Action: Alaine will order the machine and Teresa will pay the invoice.
5. Board approval for Rogers Internet Package – Moved Teresa to order Rogers Internet 1gb 5 year plan. Carried. Action: Tammy will initiate.
6. Fanny Bay Flyer. Still searching for an Editor. Sally will complete the March and April editions.
7. Board Approval of Summer Market Activities. Susannah oved to approve the following events; Carried.
    i. Small car show 15-20 cars- to be arranged by Diana
    ii. 2 to 3 food trucks (in place of OAP BBQ)- to be arranged by Diana
    iii. Raffle with appropriate licencing; no silent auction
    iv. Action: Dominique (Board Liaison) to report to Diana
8. Web Services for other organizations – moved to April agenda

9. Standing Items –
    i. updates from volunteers: Melanie will not continue as a Board Member, but will continue as Building Monitor
    ii. Items in Process list –
        1. #17 Summer Mkt events approval – complete
        2. #25 Storage room flooring – complete
        3. #31 Rental Agent role description – complete
        4. #35 Gravel for parking lot – complete
        5. #40 Review policy for director recognition – complete
        6. #41 Board minutes on website – complete
        7. #42 Review charitable organization - complete

New Business

1. Two community members have offered to put up two Canadian flags in the building. Moved Alaine that we obtain or purchase two flags and arrange for the community members to install. Carried.

Meeting Evaluation:

- A good team
- Given extensive agenda, we did well

Adjournment:

Meeting adjourned at 8:38pm

Next meetings:

Governance March 18 Board: March 27