

FBCA COMMUNICABLE DISEASE PREVENTION PLAN

March 2025

A communicable disease is an illness that can be transmitted from one person to another. Preventing communicable disease requires ongoing measures to reduce the risk of transmission. During periods of elevated risk, additional measures may need to be implemented when advised by Public Health.

Ongoing measures:

Post sign at door: Stay home if sick.

Post signs in hall: Clean hands frequently & Sneeze/cough into sleeve or tissue.

Guideline for wearing masks is at the discretion of the user/rental group.

FBCA Communicable Disease Prevention Guideline has been developed for the information of user and rental groups, community members.

Provide hand-hygiene facilities and appropriate supplies:

Maintain hand sanitizer station with sign at main entrance to hall.

Hand sanitizer or handwashing facilities to be available in all areas in the hall.

Maintain a clean environment through routine cleaning processes:

Hall cleaning contractor to be kept updated on cleaning guidelines.

Ventilation & Fresh air circulation:

When main hall is in use:

- The main entrance door and the double fire doors are to be left ajar.
- Ventilation fans in the main hall to be used as posted on door to storage room in main hall. The switch is in the storage room on the left.
- Ceiling fans to be OFF.

When the dining room is in use:

- The main entrance door and dining room doors are to be left ajar.
- IF the main hall is being used by a separate user at the same time, inner doors may be closed for privacy, but the outside kitchen door is to be left ajar.

When the studio is in use:

- The door to the fire escape is to be left ajar.

Leaving outside doors ajar will increase fresh air circulation. The width of door openings is dependent upon weather and group preference.

Communicate plan and guidelines:

Distribute plan to Board of Directors

Distribute guidelines to all user and renter groups, contract workers (cleaner and bookkeeper)

Post guidelines on website for community awareness

Monitor plan and update as necessary:

Recommendation: One board member to be named a Health and Safety liaison. The role would be:

- to monitor Public Health Orders at times of increased risk of a communicable disease and inform the President of the need for increased actions.
- to communicate cleaning expectations to cleaning contractor
- to facilitate updating the cleaner's schedule of tasks.

Adopted April 8, 2022 Amended March 2025