FBCA Board Meeting Minutes

March 27, 2025 7:00 pm in person at Fanny Bay Hall

1. Meeting called to order at 7:02 pm
2. Attendance: Alaine, ~~Dominique~~, Judy, ~~Kathryn~~, Lesley, Michael, Neville, Susannah, Tammy, Teresa
3. Absent/Regrets: Dominique, Kathryn
4. Moved Tammy to approve Consent Agenda, including financial statements of February 28, 2025. Carried

5. Moved Alaine to approve Agenda. Carried

Business

1. Introduction to new Rentals Agent
    a. Board members introduced themselves to Michael.
    b. Moved Tammy to appoint Michael Achterberg as interim Rentals Agent and Director. Carried.
    c. Teresa and Michael to meet to discuss Rentals email.

2. Proposed Grounds Cleanup Day –
    a. 9:00 – noon April 26. Debby McRae to organize.

3. Flyer Update
    a. Sally has agreed to continue with the Flyer until we can find someone else.
    b. Cut-off for Flyer submissions is the 20th of every month.

4. AGM Prep
    a. Format of meeting
        i. Lesley will put together a format and advertise
        ii. Tammy will organize food
        iii. 5:30 – 6:30 Meet/Greet/Food/Community Discussion; 6:30 Business Meeting
    b. Agenda
        i. Moved Susannah to approve the 2025 AGM Agenda. Carried.

    ii. Agenda additions - reports:
        1. President (including Foundation and Strategic Planning)
        2. Treasurer
        3. Concerts
        4. Floor Committee
        5. Pickleball Court
        6. Family Liaison

c. To do list
    i. Moved Susannah to appoint Alaine and Suzanne as FBCA Nomination Committee. Carried. Criteria already developed.
    ii. **AGM Package** – agenda, president's report, committee reports, treasurer reports – due to Secretary by May 1
    iii. Book AV Setup – Judy will contact AV group
    iv. Membership Table volunteer needed; will need to connect with Tammy for training; Judy and Michael to sit at Membership table with membership list and name tags.

d. Organize for post-AGM social – at Tammy's house
    i. Invitation – spouses invited; new Board Members
    ii. Food – bring dessert
    iii. Gifts for departing Directors – Judy, Neville, Susannah, Melanie. Tammy and Alaine to look after.

5. Standing Items
    a. Communications from Volunteers
        i. Debby McRae and Jackie Dunham will not be organizing the 2026 Christmas Market
    b. Items in Process list updates
        i. #44 Recognition for Flyer Editor – complete
        ii. #50 Project Manager will be Cher Kuss
        iii. #53 New Director Documents - complete

New Business

none

Meeting Evaluation:

- Expeditious
- Remember to set aside first 5 minutes for greetings, etc.

Adjournment:

Meeting adjourned at 8:26 pm

Next meetings:

Governance April 15 – change to April 16
Board April 24, 2025 changed to Wednesday April 23, 2025

AGM May 15, 2025 Agenda

1. Call to Order
2. Welcome
3. Acceptance of Agenda
4. Establishment of Quorum
5. Acceptance of 2024 AGM Minutes
6. Introduction of current Board
7. Thanks to retiring Board
8. Reports:
    a. President
    b. Treasurer
    c. Floor Committee
    d. Concerts
    e. Pickleball Court
    f. Family Liaison
9. Nominating Committee introduces candidates
10. Elections
11. Other Business and Announcements
12. Questions and Comments from the floor
13. Adjournment