

FBCA Board Meeting

Minutes

May 23, 2024 7:00 pm in-person in Studio

1. Call to Order at 7:00 pm
2. Attendance: Elaine, Dominique, Judy, Kathryn, Lesley, Melanie, Neville, Susannah, Tammy
3. Absent/Regrets: Neville
4. Approval of the Consent Agenda, including minutes of April 25, 2024 Board Meeting and motion approved by email. Moved Lesley. Carried.
5. Approval of the Agenda. Moved Kathryn. Carried.

Business

1. New Directors introductions;
 - date for orientation - June 13, 2024 10:00 am meet at Hall; Dominique will do the tour
2. Expense items:
 - painting of the hall, request of additional \$200 to cover costs. Moved Elaine to approve additional painting costs of \$200 to a total of \$800. Carried.
 - volunteer recognition. Moved Elaine to purchase a gift certificate for \$100 to Ron Vermeulen for his service as Master Sound Tech. Carried.
3. Standing Items:
 1. Communications/Updates from Volunteers
 2. Items in Process List updates

#29 Cleaner Rates negotiated and accepted.

#35 AGM agenda package. Complete

#36 GST rebate July - Dec 2023. Complete

#39 AGM preparation. Complete

#44 Liability Insurance - Moved Tammy to increase liability insurance required on rental contracts to \$5 million. Carried. **Add that wording to rental contract. Judy to discuss rewrite of contract with Erna.**

#46 Update Director Contact List. Complete

#47 Documents for new directors. Complete

#48 Keys for new Directors. Complete

4. Questions from New Directors
 - Confirmed that Directors are covered by liability insurance

New Business - none

Meeting Evaluation -

- Kudos to Dominique for re-organizing the AV cage
- “Great coming here!”
- Judy is good at being the devil’s advocate

Adjournment: 8:30 pm

Next Board Meetings:

Governance: June 18, 2024

Board Meeting: June 27, 2024 7:00 pm